

Cir. 39/ Prin./ March 2019

16<sup>th</sup> March 2019

*Dear Parents / Guardians / Staff & Students,*

*As we reach the end of school year, I would like to take the opportunity to thank all members of the school community- our students, parents, guardians and staff.*

*The road to success is not easy to navigate, but with hard work, drive and passion, it's possible to achieve the dream.*

*Life is all about going through upward and all in to pursue our dreams. Don't let any kinds of obstacle and failure pin you down or push you against your success of life. Fight hard the battle of life and take the challenges with courage, determination and perseverance. Just keep moving forward with hope and the day will not be far when life will put the crown on your head as a successful human being.*

*Sunshine, Warmth, bright smiles and happy thoughts are my wishes for you this Summer. I hope your summer vacation is filled with fun dancing, singing, reading books and cultivating new hobbies.*

**Information:**

**Result Dates of the Annual Examination as well as collection of books & stationeries for the next class:-**

**Nursery , Junior K.G & Senior K.G parents are requested to meet the class teacher on the dates mentioned below to collect result files**

Sl. No.	CLASS	DATE & TIME
1.	NURSERY	28 <sup>th</sup> March 2019 – 8:30 a.m to 10:30 a.m
2.	JUNIOR K.G.	29 <sup>th</sup> March 2019- 8:30 a.m to 10:30 a.m
3.	SENIOR K.G.	30 <sup>th</sup> March 2019- 8:30 a.m to 10:30 a.m

**Report card will be uploaded online in the school parent connect app on or before 6<sup>th</sup> April 2019.**

**Results of the Annual Examination for classes I – VII will be sent by SMS or declared online in the school website [www.stfrancisschoolicse.com](http://www.stfrancisschoolicse.com) on or before Wednesday, 3<sup>rd</sup> April 2019.**

**To view your child's result, please enter your child's admission Number. You may please refer your child's annual exam hall ticket for the admission number.**

**Transfer Certificate :Transfer Certificate can be collected on 15<sup>th</sup> April 2019 from the school office between 9:00 a.m. to 11:00 a.m.**

**Office : School Office will be closed on government holidays. Office Timings from 8<sup>th</sup> April 2019 to 24<sup>th</sup> May 2019 is 8:30 a.m. to 12:30 p. m and Saturday's 8:30 a.m. to 12:00 noon.**

**Uniform : NEW ADMISSION STUDENTS OF 2019-20** :- The date and timings for giving uniform measurement for those new admission students who missed the earlier date Feb/March are given below. Payment towards uniform should be made by cash in the school office and the bill of the same should be shown to the tailor while giving measurement. Further dates will not be given .

**New Admission Uniform Payment & Measurement Dates–Timing 9:00 to 10:30 a.m.**

DATE	25 <sup>th</sup> Mar	28 <sup>th</sup> Mar	29 <sup>th</sup> Mar	30 <sup>th</sup> Mar	4 <sup>th</sup> Apr	5 <sup>th</sup> Apr	6 <sup>th</sup> Apr
CLASS	Nursery	Jr. K.G	Sr. K.G.	I	II & III	IV & V	VI, VII & VIII

**New admission students of 2019-20 should collect their uniform in the month of May on the dates mentioned below showing the paid bill.**

**Dates for the payment & collection of school uniform and other uniform accessories for our present students on roll:-**

As it was informed last year that there will be a change in the uniform from academic year 2019-20 for students promoted from Senior K.G. to class I and Students promoted from class III above till class X ( IV, V, VI, VII, VIII, IX & X) . Compulsory Blazer for classes V- X . Please note the measurement for uniform & blazer for the above mentioned classes has already been taken in their respective classes for compulsory 2 sets regular uniform and one blazer (V-X) .

Parents are requested to pay the uniform fees by cash at the school office as per the below mentioned date (class wise ) and collect the stitched uniform from the store .

Kindly note any order for extra set of regular uniform or uniform accessories will be taken in the month of July 2019. Dates for the same will be intimated later.

**TIMINGS 9:00 -11:00 a.m.**

DATE	20 <sup>th</sup> May	21 <sup>st</sup> May	22 <sup>nd</sup> May	23 <sup>rd</sup> May	24 <sup>th</sup> May	25 <sup>th</sup> May	27 <sup>th</sup> May	28 <sup>th</sup> May	29 <sup>th</sup> May	30 <sup>th</sup> May	31 <sup>st</sup> May
CLASS	Nur (New Adm.)	Jr. K.G & Sr. K.G.	I	II & III	IV	X	V	VI	VII	VIII	IX

**Books & Stationery:** Books & Stationery will be issued on the dates mentioned below for both present students on roll and new admission students. Payment for books can be paid through cash/card to the distributor in the school premises and collect the books.

**BOOKS DISTRIBUTION DATES CLASS WISE MARCH & APRIL 2019 – TIMINGS 9:00 -11:00 a.m.**

DATE	25 <sup>th</sup> Mar	28 <sup>th</sup> Mar	29 <sup>th</sup> Mar	30 <sup>th</sup> Mar	4 <sup>th</sup> Apr	5 <sup>th</sup> Apr	6 <sup>th</sup> Apr
CLASS	Nur (New Adm.)	Jr. K.G	Sr. K.G.	I	II & III	IV & V	VI, VII & VIII

**School Shoes** : Shoe vendor will be available in the school premises on the Books Distribution dates. Parents need to pay to the vendor directly and buy the shoes.

### **Academic year 2019– 2020**

The school for the academic year 2019 – 2020 for classes Nursery & Junior K.G will open on **29<sup>th</sup> May 2019 [Wednesday]**. School timings for these classes will be from **8:10 a.m.** to **10: 00 a.m.** till **Friday, 31<sup>st</sup> May 2019**. Parents are requested to accompany their children for the first 3 days (29<sup>th</sup> May to 31<sup>st</sup> May) .

**Senior K.G to Class VIII will reopen on Monday, 3<sup>rd</sup> June 2019** (Timing on the reopening day : **8:10 – 11:45 a.m.**) . From **Tuesday, 4<sup>th</sup> June 2019** School will have regular classes from **8:10 a.m. to 3:00 p.m.**

**Class IX & X** will reopen on **Monday, 20<sup>th</sup> May 2019** , they will have **half day school till 31<sup>st</sup> May 2019**.

**ATTENDANCE ON THE FIRST DAY IS MANDATORY FOR ALL STUDENTS** and no excuse will be entertained.

**Thereafter the timings for the academic year 2019 -2020 will be as follows:**

Montessori I & II	-	8: 30 a.m. to 12:00 noon
Nursery to Junior K.G	-	8:10 a.m. to 12:00 noon
Senior KG to Std X	-	8:10 a.m. to 3:00 p.m.

- ✚ We thank all the PTA members and parents representative for spending their valuable time and helping us to assess this academic year.***
- ✚ We thank all the Parent Community for their continuous co-operation and support throughout the academic year 2018-19 and solicit the same in the years ahead.***
- ✚ School office will undergo renovation in March/April 2019. Therefore office will be temporarily shifted to the primary block, from 18<sup>th</sup> March 2019. Parents can approach the office at primary block or call on 25522201 for any official queries from 18<sup>th</sup> March 2019.***
- ✚ Parents can mail regarding leave request, queries and any other information to the school official mail ID [st.francis@rediffmail.com](mailto:st.francis@rediffmail.com).***
- ✚ Feed back - We encourage all the parents to send us a genuine feed back which will be confidential to [principal@stfrancisschoolicse.com](mailto:principal@stfrancisschoolicse.com)***

*Bro. Stanislaus*

**PRINCIPAL**

**HAPPY HOLIDAYS**

